

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="display: flex; justify-content: space-between;"><div>1</div><div>2</div></div>	
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0002</div>		3. EFFECTIVE DATE <div style="text-align: center;">20-Dec-2002</div>		4. REQUISITION/PURCHASE REQ. NO. <div style="text-align: center;">W26GLG-2317-3482</div>		5. PROJECT NO.(If applicable) <div style="text-align: center;">MUHJ 023010</div>	
6. ISSUED BY <div style="text-align: center;">CODE</div> CONTRACTING OFFICE (CA/CW) US ARMY ENGR DIST NORFOLK ATTN: CENAO-SS-C 803 FRONT STREET NORFOLK VA 23510-1096		DACA65		7. ADMINISTERED BY (If other than item 6) <div style="text-align: center;">CODE</div> <div style="text-align: center; font-weight: bold;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. DACA65-03-R-0007	
				X		9B. DATED (SEE ITEM 11) 10-Dec-2002	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) AMENDMENT NO. 0002 to DACA65-03-R-0007, Operations Support Center, Langley Air Force Base, VA.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 20-Dec-2002	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

The following items are applicable to this modification:

CONTINUATION

1. THIS IS A ONE-STEP PROCUREMENT (Technical proposals and price proposal due on January 22, 2003).
2. SECTION 00110: DELETE in its entirety and REPLACE with the attached.
3. SECTION 00120: DELETE in its entirety and REPLACE with the attached.

SECTION 00110
PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS

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1.00 PROPOSAL SUBMISSION INSTRUCTIONS.

a. General. Inasmuch as this proposal will describe the capability of the offeror to perform any resultant contract, it should be specific and complete in every detail. The proposal should be prepared simply and economically, providing straightforward, concise delineation of capabilities to perform satisfactorily the contract being sought. The proposal should therefore be practical, legible, clear and coherent.

b. Format of Proposals. In order that the evaluation may be accomplished strictly on the merit of the material submitted, no dollar amounts for the proposed work are to be included in the proposal. In order that the evaluation may be accomplished efficiently, the evaluation criteria listed below in this section are to be addressed in order. **WARNING:** The proposals are evaluated in direct correspondence to the evaluation criteria, which are included in Section 00120. It is in the best interest of the offerors to format the proposal in the order of the evaluation criteria. If the offeror fails to provide information relating to the criteria or locates the information in another part of the proposal without providing any cross references, the offeror runs the risk of having their proposal receive a lower evaluation by the Government evaluators who were not able to locate the appropriate information.

c. In addition to the proposal requirements outlined in this Section, each proposal shall contain:

- (1) Title Page, including the title of the solicitation, solicitation number, and date of the submittal.
- (2) Table of Contents, including a list of tables or exhibits.

d. Exceptions to the contractual terms and conditions of the solicitation (e.g., standard company terms and conditions) must not be included in the proposal.

2.00 PROPOSAL REQUIREMENTS:

a. Who May Submit?

- (1) Proposals may be submitted by construction contractors that have associated specifically for this project.

b. General Requirements.

- (1) In order to effectively and equitably evaluate all proposals, the Contracting Officer must receive information sufficiently detailed to clearly indicate the personnel references provided.

c. Size of Printed Matter Submissions.

- (1) Written materials: Size A4 [or 8-1/2" x 11"] format. Proposal shall be limited to a maximum of 60 typewritten pages (excluding Subcontracting Plan). The government will review only 60 pages. Table of Contents and Tab Sheets between sections is not included in the 60 pages. The technical evaluation board will not evaluate any documentation beyond the 60 pages.

d. Where to Submit.

Offerors shall submit their proposal packages to Norfolk District at the address shown in Block 8 of Standard Form 1442.

e. Submission Deadline.

Proposals shall be received by the Norfolk District no later than the time and date specified in Block 13 of Standard Form 1442.

Operations Support Center (OSC), Langley Air Force Base, Virginia

f. Proposal Requirements and Submission Format.

The proposals sought by this solicitation shall contain the four categories of submittal information outlined below. Factors 1 thru 2 shall be submitted together in a three ring binder (original and four copies). Factor 3 shall be submitted in a separate three ring binder (original and one copy). Factor 4 shall be submitted in an envelope.

Each binder shall include a complete detailed table of contents. Any materials submitted but not required by this solicitation such as company brochures, shall be relegated to appendices.

(1) Factor 1: Past performance

(a) Past Performance: *Provide three completed Past Performance Evaluation Questionnaires using the attached "Past Performance Evaluation Questionnaire" form. Completed forms must be received by the submission deadline specified in Block 13 of Standard Form 1442.*

Submit a list of all new construction projects over \$15 million performed by the contractor. Use the attached "Corporate Experience Form".

(b) Experience Modifier Ratio: *Provide your firm's Experience Modifier Ratio for the last five calendar years.*

(2) Factor 2: Contract Duration:

Submit proposed construction duration for completion of the new Operations Support Center (excluding time for occupant move-in and excluding the phases for demolition of existing Buildings 18, 20 and 23 and parking lot construction), which is equal to or less than the maximum duration of 515 calendar days.

(3) Factor 3: Small Business Subcontracting Effort:

(a) Past Performance: Support for small business and small disadvantaged business and women-owned business program.

(b) Subcontracting Plan Effort

(4) Factor 4: Price:

Pro Forma requirements:

This information should be submitted in an envelope labeled "Pro Forma Requirements." This category consists of representations and certifications, subcontracting plan, completed Standard Form 1442. Provide original and one (1) copy.

g. Nonresponsive proposals. Failure to submit all the data indicated is cause for determining a proposal nonresponsive and, therefore, not considered for evaluation or award.

SECTION 00120
PROPOSAL EVALUATION AND CONTRACT AWARD

1. PROPOSAL EVALUATION.

The major factors of consideration in the evaluation of proposals received in response to this solicitation are as follows:

(1) Factor 1: Past Performance

(2) Factor 2: Contract Duration.

(3) Factor 3: Support for small business and small disadvantaged business and women-owned business program.

(4) Factor 4: Price

2. EVALUATION PROCESS

The proposers responses to these requirements will be evaluated with respect to the evaluation criteria set forth below:

Past Performance-Construction, Contract Duration, and Technical Approach and Support for Small Business and Small Disadvantaged Business and Women-Owned Business Program and Price. All proposals received will be evaluated and scored.

3. BASIS OF AWARD

(1). The Government will award a firm fixed-price contract to that responsible Offeror whose proposal, conforming to the solicitation, is fair and reasonable, and has been determined to be most advantageous to the Government, with quality (comprised of technical approach and performance capability factors), price and other factors considered. The rated/scored evaluation criteria and price are considered approximately equal. As evaluation scores and relative advantages and disadvantages become less distinct, differences in price between proposals are of increased importance in determining the most advantageous proposal. Conversely, as differences in price become less distinct, differences in scoring and relative advantages and disadvantages between proposals are of increased importance to the determination.

(2). The Government reserves the right to accept other than the lowest priced offer. The right is also reserved to reject any and all offers. The basis of award will be a conforming offer; the price or cost of which may or may not be the lowest. If other than the lowest priced offer is accepted, that offer must be sufficiently more advantageous than the lowest priced offer to justify the payment of additional amounts.

(3). Offerors are reminded to include their best technical and price terms in their initial offer and not to automatically assume that they will have an opportunity to participate in discussions or be asked to submit a revised offer. The Government may make award of a conforming proposal without discussions, if deemed to be within the best interests of the Government.

4. Phase 1 EVALUATION CRITERIA:

1. OFFEROR'S PAST PERFORMANCE.

Sub-factor I.

Submit a list of all new construction projects over \$15 million performed by the contractor. Past performance on military construction projects is preferred. Include Corporate Experience Forms for the electrical and communications subcontractors that will be used on this project. Each of these subcontractors should be included on a minimum of three forms. These subcontractor forms may be any combination of projects already submitted for the prime contractor (in which case a separate form will not be required) or separate projects. Note carefully that these subcontractors are to be the subcontractors that will be used on this project, not merely potential subcontractors. If the communications subcontract is to be a second-tier subcontract under the electrical subcontract, Corporate Experience Forms for the firm that will be installing the communications system will still be required. Past performance on secure facilities and on subcontract amounts in excess of \$2 million is preferred for each of these subcontractors. Include only projects completed within the last five years or projects currently under construction and over 50% complete. Do not include indefinite delivery or task order contracts, unless individual task orders meet the criteria of new construction over \$15 million (or \$2 million in the case of subcontractors). Include awards, customer letters of commendation, etc, with points of contact and telephone numbers. Points of contact should include the office that administered the project (e.g. ROICC, Resident Office, etc.). **Use the attached Corporate Experience Form.** The government will use references from offeror's submission under the "Corporate Experience", CCASS system, and other sources. **The Contractor shall be responsible for submitting three completed "Past Performance Evaluation Questionnaires" using the attached "Past Performance Evaluation Questionnaire" forms.** Should the offerors believe that the number of submissions under "Corporate Experience" is inadequate, they may submit a maximum of ten additional forms. Submit past performance narratives for the Team to include three (3) to five (5) recent projects that demonstrate construction and incidental related work including demolition, renovation, additions and new construction of similar facilities.

This evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the offeror's past performance will be used as a means of evaluating the relative capability of the Offeror to successfully meet the requirements of the RFP.

Sub-factor II.

Submit your firm's Experience Modifier Ratio for the last five (5) calendar years along with the computed average of those five. If there are extenuating circumstances concerning your rating, provide background information and references for validation. If ratings are not provided without explanation, offerors will receive an unacceptable rating.

2. CONTRACT DURATION.

Submit a proposed construction duration for completion of the new Operations Support Center (excluding time for occupant move-in and excluding the phases for demolition of existing Bldgs 18, 20 and 23 and parking lot construction) which is equal to or less than the maximum duration (515 calendar days) specified in Section 01005. Durations shorter than the maximum specified in Section 01005 are preferred. The duration proposed by the successful offeror will become the contractually required duration. (Note that this factor applies only to construction of the new facility. Note also that maximum duration for parking lot phases shall be as specified in Section 01005 .)

3. SUPPORT FOR SMALL BUSINESS AND SMALL DISADVANTAGED BUSINESS AND WOMEN-OWNED BUSINESS

Subfactor 3A:

Small Business Past Performance: If large business, contractors are required to submit a recent Standard Form 294, Subcontracting Report for Individual Contracts and SF 295, Summary Report to evaluate past performance in support of Small Business and Small Disadvantaged Business and Women-Owned Small Businesses. For Small Businesses, contractors are not required to submit a subcontracting plan or a SF 294 or SF 295, but must self certify as a Small Business.

Subfactor 3B:

Subcontracting Plan Effort: The following is submitted to satisfy the applicable requirements for the subcontracting plan effort factor. If a large business, contractors are required to submit a subcontracting plan, which conforms to the requirements of FAR 5.219-9 and DFARS Clause 252.219-7003. The plan will be evaluated for support of Small Business, Small Disadvantaged Business, and Women-Owned Small Business and considering the following:

1. The extent to which such firms is specifically identified.
2. The extent of commitment to use such firms.
3. The complexity and variety of the work small firms are to perform.
4. The realism of the proposal.
5. The extent of participation of such firms in terms of the value of the total acquisition.

Note: Secretary of the army goals for subcontracting are:

- 62% for Small Business
- 9% for Small Disadvantaged Business
- 5% for Women-Owned Business
- 2% for Hubzone Business
- 3% for Small Business Veteran Owned

Small business offers shall certify their status as Small business and will be rated **EXCEPTIONAL** for this factor.

4. PRICE

5. RATING SCHEME

- A. Adjective Ratings.** The following adjective ratings will be used in evaluation of both the major technical factors and the technical sub-factors. Use uppercase letter ratings for major technical factors as well as the overall rating. Use lowercase letter ratings for technical sub-factors.

Superior (S): Proposal meets the minimum SOLICITATION requirements for this item and has salient features that offer significant advantages to the Government.

Above Average (AA): Proposal meets the minimum SOLICITATION requirements for this item and has salient features that offer advantages to the Government.

Acceptable (A): Proposal meets the minimum SOLICITATION requirements for this item.

Unacceptable but capable of becoming acceptable (UCA): Proposal meets most of the minimum requirements for this item, but offers weak area or mimics SOLICITATION language rather than offering understanding of the requirements.

Unacceptable (U): Proposal meets some but not all the minimum requirements for this item or does not address all required criteria.

- B. Overall Rating.** Overall proposal ratings shall be assigned with strong consideration given to the most heavily weighted factors.

CORPORATE EXPERIENCE FORM

DACA65-03-R-0007

Offeror: _____

Project Title: _____

Contract Number: _____

Location: _____

Contract Completion Duration: _____

Original Value: _____ Final Value: _____

Type of Contract: _____ Fixed Price _____ Cost Reimbursable

ProjectDescription: _____

List Name of your company's subcontractors on this project, the trade worked, the dollar value of project(s) the company worked on previously and the \$ value of subcontract contemplated.

Customer Contact:

Name

Organization

Address

Telephone Number

Circle one:

P = Prime Contractor

S = Subcontractor

PERSONNEL REFERENCES

DACA65-03-R-0007

Offerors shall use this form to submit the required reference information on all key personnel. The government intends to contact the actual references.

1. Name of employee:
2. Name, address and phone number of employer, and point of contact:
3. Position(s) held:
4. Years employed:
5. Types of projects, and dollar value, worked on while employed with subject employer:

**SAMPLE TRANSMITTAL LETTER
AND
PAST PERFORMANCE EVALUATION QUESTIONNAIRE**

Date: _____

To: _____

We have listed your firm as a reference for work we have performed for you as listed below. Our firm has submitted a proposal under a project advertised by the U.S. Army Corps of Engineers, Norfolk District. In accordance with Federal Acquisition Regulations (FAR), an evaluation of our firm's past performance will be completed by the Corps of Engineers. Your candid response to the attached questionnaire will assist the evaluation team in this process.

We understand that you have a busy schedule and your participation in this evaluation is greatly appreciated. Please complete the enclosed questionnaire as thoroughly as possible. Space is provided for comments. Understand that while the responses to this questionnaire may be released to the Offeror, FAR 15.306 (e)(4) prohibits the release of the names of the persons providing the responses. Complete confidentiality will be maintained. Furthermore, a questionnaire has also been sent to _____ of your organization. Only one response from each office is required. If at all possible, we suggest that you individually answer this questionnaire and then coordinate your responses with that of _____, to forge a consensus on one overall response from your organization.

Please send your completed questionnaire to the following address:

U.S. Army Engineer District, Norfolk
ATTN: Debbie Gray
803 Front Street
Norfolk, VA 23510

The questionnaires can also be faxed to Ms. Gray at (757) 441-7551.
If you have questions regarding the attached questionnaire, or require assistance, please contact Ms. Gray at phone (757) 441-7551. Thank you for your assistance.

PAST PERFORMANCE EVALUATION QUESTIONNAIRE

Upon completion of this form, please send directly to the U.S. Army Corps of Engineers in the enclosed addressed envelope or fax to (757) 441-7183, ATTN: Ms. Debbie Gray. Do not return this form to our offices. Thank you.

1. Contractor/Name & Address (City and State):

**2. Type of Contract: Fixed Price _____ Cost Reimbursement _____
Other (Specify) _____**

3. Title of Project/Contract Number:

4. Description of Work: (Attach additional pages as necessary)

5. Complexity of Work: High _____ Mid _____ Routine _____

6. Construction Cost: _____

**7. Location of Work: _____
_____**

8. Date of Award: _____

**9. Status: Active _____ (provide percent complete)
Complete _____ (provide completion date)**

10. Name, address and telephone number of Owner or Contracting Officer's Technical Representative:

Renovate Building 34, Defense Supply Center Richmond, VA